



Saturday 16 November 2019

Hours of Operation: 8.30am – 4pm

SITE HOLDER INFORMATION
APPLICATION FOR TRADE SPACE

PLEASE RETURN

Application forms and relevant fees to:
The Secretary, Noorat & District Agricultural &
Pastoral Society Inc
P.O. Box 85, Noorat 3265

Ph: 0455 669 984

Email: secretary@nooratshow.org.au

Web: www.nooratshow.org.au

Noorat Show is proudly sponsored by:



Cobden & Districts
Community Bank* Branch
and Camperdown branch



INVITATION TO SITE HOLDERS

Dear Site holder,

This year's Noorat Show will be held on Saturday 16 November. The Show is well supported by the community with a record attendances of around 7,000 last year.

Our aim is to provide a great day out for everyone

- Our children's entertainment stage will feature the Mik Maks this year with great supporting guest artists, roving entertainment and the Kid's Retreat will provide a quiet place for the littlies and parents alike. There's the Animal Nursery for a cuddle with something cute and soft, miniature goats and possibly something slithery!
- The music stage will be in full swing with local artists providing some toe tapping entertainment for those wanting to sit for a bit and enjoy the music, perhaps with something to eat from one of the many food vendors and perhaps something to drink.
- The Nibble & Nosh Food Experience and food stage in the Big Shed has grown from strength to strength and is a great draw card.
- There will be all the excitement of the Wood Chop and the Yard Dog Trials and of course, the Showmen's Guild Carnival with some of the best rides around.
- Noorat Show includes a full program of livestock competitions with Horses, Beef and Dairy Cattle, Dairy Goats, Poultry and Sheep.

It is important that Exhibitors read carefully the information in the Siteholder Rules & Regulations, and the Trade Space Application Form.

If you would like to book trade space for the 2019 Noorat Show, please complete the attached application form and return it along with appropriate fees and copy of insurance cover and other relevant paperwork if applicable, as soon as possible because sites are allocated on a first in first served basis for multiple products.

PLEASE NOTE: sites will not be confirmed unless payment is received in full.

A confirmation of your allocated site will be forwarded approximately two weeks prior to the Show or it can be retained and collected from the Secretary's office upon arrival if advised.

Please ensure that you have read carefully all information provided for your reference and fill out all details required and provide the relevant paperwork (*including insurance cover*).

I encourage you to return your application as soon as possible to secure your site and be a part of this year's exciting event!

Vicki Marr
Secretary

SITE DEFINITIONS & FEES

OUTDOOR TRADE SPACE – There are powered and unpowered sites available around the grounds. Minimum frontage is 2m @ \$25/m. Additional metre frontage can be sought as per the application form.

FOOD SITES (outside and indoor) - \$45/m minimum 2m frontage

INDOOR SITES (Big Shed) – **Note: Inside space is limited due to the popularity of the Nibble & Nosh Food Experience.** Sites are minimum 2m x 3m approx @ \$90 per site. Additional space can be requested @\$45/m. Life Style Kitchen, Health & Home Improvement Products & Services, Gourmet Food & Wine, Horticulture & Agricultural Industry Based Products. Depending on what space is available after the Nibble & Nosh sites are allocated, applications for inside space are treated on a first in first served basis.

Note: 'Frontage' is the side of your site/van that the public will have access to your site. If you are serving from the side of your van, it is the full length of the van, including A-frame.

GENERAL RULES & CONDITIONS OF ENTRY

SITE APPLICATION FORMS

- Must be returned by **Friday 25 October 2019** (unless otherwise specified)
- Bookings will be accepted on the Society's Site Application Form only
- Any application for space not necessarily accepted
- Allocation of space is at the discretion of the Noorat & District Agricultural & Pastoral Society
- The Society reserves the right to relocate any site holder as it deems fit

SET UP/PACK UP TIMES

- Siteholders can set up on the Friday. Please contact the Secretary if set up is required prior to that to ensure that you are on the correct site as site marking may not have been completed.
- Indoor sites can set up on Friday from 3pm.
- Exhibits/Stalls must be in place by **9am** and are expected to remain in place until **4pm**.
- **Please note: Exhibitors will not be permitted to set up until all paperwork is in place and full payment made.**
- Siteholder vehicles must be off the grounds by **9am** when the main gates will be closed to vehicle traffic and are not permitted onto the grounds again until after **4pm**.

PRODUCT LINES

Exhibitors **must** list all product lines/services that they wish to display or sell. Only those items listed on the Site Application Form will be permitted to be sold. Every effort is made to ensure that there are no exhibitors with similar product lines in the immediate vicinity. In event that there are a number of siteholders offering the same or similar products applications will be dealt with on a first in best dressed basis and some applications may not be accepted.

SECURITY

- Security will be on the grounds on Friday night prior to the Show.
- Exhibitors are responsible for security of personal belongings including commercial stock during set up, during the Show and clean up.

SITE HOLDER PASSES

- 2 Tickets will be issued for each standard site
- Additional tickets can be purchased for \$15 each – contact the Secretary

PARKING

Parking is not permitted on the Showgrounds. Vehicles will be permitted onto the grounds to unload up until 9am and will not be permitted back onto the grounds until after 4pm.

EXHIBITOR GUIDELINES

- Exhibitors must demonstrate a positive approach towards the public, each other and the Noorat Show
- All goods and products sold or exhibited on the day should be of high quality and presentation. Sale prices are to be kept in a realistic and affordable range
- All cash transactions and sale of goods are the responsibility of the exhibitor
- Exhibitors must notify the Society of additional equipment being used (e.g. cool rooms, etc and power requirements)
- Exhibitors must provide all requirements such as tagged extension leads to set up their site
- Exhibitors are permitted to provide their own signage for backdrop purposes
- The Society reserves the right to refuse entry or close down any exhibitor site that does not comply with the Exhibitor General Rules and Conditions of Entry
- Compliance: Exhibitors shall at all times comply with the direction given by the Secretary or the Site Coordinator whilst the Exhibitor occupies the

BANNED ITEMS

In accordance with the Society's charter to promote a family atmosphere and entertainment, we request that site holders respect the spirit of this charter and refrain from selling and exhibiting items of explicit and obscene nature or items promoting or referring to prohibited substances. The Society reserves the right to request that a site holder remove any item deemed to contravene with this condition.

LIST OF BANNED ITEMS 2018 - 2019

The Victorian Showmen's Guild and Victorian Agricultural Shows Ltd have agreed that the following items are banned at Agricultural Shows. It is our view and aim to protect and attract families to the Local Shows.

- Explicit and Hardcore T-Shirts
- Explicit DVD's and Videos
- Fake Cigarettes
- Fuel Type Fire Lighters (Zippo)
- Iridescent Hair Spray
- Trumpets
- Knives (including Pen Knives) – excluding appropriately packaged kitchenware sets
- Metal and Wooden Martial Art Nunchakus
- Laser Pen Lights and / or Laser Toys
- Playing Cards (Nude or Lewd)
- Pressure Pack Fart Gas
- Pressure Pack Snow
- Pressure Pack Silly String
- Drug Related Goods (including Cocaine Kits, Bong, etc.)
- Stink Bombs
- Water Pistols longer than 150mm

Water Bombs Toy Guns are Acceptable however the following are NOT allowed:

- Guns that are designed to Project any form of Object or Projectile
- Pellet Guns
- Ball Bearing Guns
- Replica Guns (Bullet Type)
- Pop Downs (Throw Downs)
- 8 Shot Caps (caps only banned)
- Strip Caps (caps only banned)
- Roll Caps (caps only banned)
- Fireworks or Crackers

Please note: It is the Siteholder's responsibility to ensure they are compliant with the laws in regard to the sale of novelty Items, including the current Dangerous Goods Act, **that an illegal item is not sold at the Show. Banned or illegal items will be confiscated. The names of Site holders found selling banned items will be circulated to all other Societies and Police.**

GENERAL REGULATIONS

- The provision of dividers, tables and any other display materials are the siteholders' responsibility and cost.
- The Society shall not be held liable for any loss or damage incurred by the site holder whilst on the show site.
- The site holder shall at all times comply with the directions given by the Show Secretary or delegate whilst the site holder is on the show site.
- **NOISE** – The use of amplifiers or loud speakers by any site holder is prohibited without prior written approval of the Society.

USE OF ELECTRICAL POWER

- There is a fee of \$10/appliance which is to be included on the site application form.
- Electrical leads and fixtures are the responsibility of the site holder.
- All electrical leads will be inspected and **MUST BE** safety tested and tagged with the tag current for the period of the Show.
- Power points are allocated on a "first come first served" basis.

PUBLIC & PRODUCT LIABILITY INSURANCE

- Proof (copy) of adequate public risk insurance (minimum \$10m) must be provided when lodging your Site Application. If you do not have Public Liability Insurance, and are NOT an ABN registered business, an insurance levy of \$10.00 must be paid with your site fee. Cover will be provided on the understanding that the siteholder is liable for the first \$1,500 for each and every claim.
- Product Liability Insurance: Exhibitors selling or exhibiting goods of any description MUST carry product liability insurance including (but not limited to) cover for loss, damage and theft for the duration of the show. Product Liability cover CANNOT be provided by the Show Society insurance under any circumstances.

FOOD VENDORS

Exhibitors selling any food or beverage are required to be currently registered under the Food Act and have in place a Food Safety Program, which covers off-site events. A copy of your current Food Registration must accompany your Site Application Form.

All Food Vendors must be registered with their principle Council and Streatrader. For further information visit

<https://www.corangamite.vic.gov.au/Business/Business-Permits/Food-Premises#Temporary-and-mobile-food-operators-including-community-groups-8go> and to https://streatrader.health.vic.gov.au/public_site

Showmen's Food Lines – The following food lines including: “Dagwood Dogs – Waffles – Toffee Apples – Fairy Floss” are absolutely restricted to Showmen's Guild sales only. Vendors selling these products outside the Guild area will be asked to remove them.

EMERGENCY & FIRE FIGHTING EQUIPMENT ACCESS

No obstruction is to be placed in the way of access to Fire Extinguishers, Fire Hydrants, Hoses or Exits. At all times there must be access along all roadways for emergency vehicles.

HOUSEKEEPING/CLEANING

The Exhibitor is responsible for the cleaning and condition of their site(s) during and at the close of the Show.

EMERGENCY & ENVIRONMENTAL HEALTH SAFETY

An emergency plan is in place for the Noorat Show. Exhibitors must operate within the Noorat Show EH&S Guidelines. Exhibitors must ensure their site and surrounding area is kept clean and safe at all times. First Aid kits must be on hand at each Exhibitor site. All roadways must remain clear of all structures, sign boards etc for emergency vehicles.